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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Due to the restrictions in place due to Covid 19, an agenda was issued to deal with matters that required Council’s attention, and comments were requested from Councillors.

These verbal minute notes confirm the written comments received and Councillors comments during Zoom meeting on Wednesday 10th June 2020.

Andrea Pownall – Town Clerk

Comments to be filed with minutes received from: Cllr. S. Ashcroft

Cllr. J. Clark

Councillors present at zoom meeting: Cllr. S. Ashcroft

Cllr R. Adamson

Cllr. H. Gee

Cllr. S. Lomas

Cllr J. Clark

Cllr. B. Dalgleish-Warburton

Cllr. N. Stubbs

Apologies received from Cllr Rogerson & Cllr Odix (both work commitments).

All present were representatives from Longridge Environment Group – Martin Brown & William Maxwell

**Verbal Minute 0277 Bowling Green & Land within Towneley Gardens**

Martin and William from Longridge Environment Group discussed the rationale behind their presentation previously distributed to Councillors for a proposed usage of the bowling green area. Discussion took place and Council agreed in principle with the suggestions received and it was agreed the way forward now was that a meeting with John Heap, Director of Community Services at Ribble Valley Borough Council be arranged to discuss the proposals as they own the Bowling Green. It was **agreed** that Cllr’s Ashcroft, Clark and the Town Clerk would represent the Town Council. Martin Brown & William Maxwell would also be invited to join the meeting as representatives of Longridge Environment Group.

**Martin Brown & William Maxwell left the meeting at this stage.**

**Verbal Minute 0278 Declarations of Interest**

None

**Verbal Minute 0279 Approval of Minutes**

No objections were received. **It was resolved** to agree the verbal minutes of the meeting of the 13th May 2020, as an accurate record. Signature of the minutes is not possible at the present moment in time.

**Verbal Minute 0280 Consideration of Planning & Licence Applications**

**3/2020/0302 - 1 Plessington Court Brewery Street**-*Construction of a mobility scooter store in the garden of a residential home.*

Longridge Town Council have no objections to the above planning application

**3/2020/0309 - Spout Farm Preston Road** - *Proposal: Erection of 34 dwellings and associated works.*

With regards to the above planning application.   Longridge Town Council would like to see all the existing hedgerows retained. Longridge Town Council would also like to request any additional contribution for the wider benefit of the community of £20,000 for open spaces towards the completion of the Longridge Loop.

**3/2020/0368-8 Hazel Grove** - *Conversion of existing integral garage to form new habitable room and erection of new detached double garage.*

Providing all the neighbours have been consulted regarding the above, Longridge Town Council have no objections to the above planning application.

**3/2019/0649 - Notification of appeal against refusal of planning application land south of 5 Chapel Brow.**

Longridge Town Council’s initial response was “I confirm that Longridge Town Council has no objections to make on the above planning application.”

**Council agreed no further response was required**

**3/2020/0036 - Notification of appeal against refusal of planning application 28 Calfcote Lane.**

Longridge Town Council’s initial response was **“**Longridge Town Council would like to object to the above planning permission for the following reasons:

(i) Overdevelopment of a residential area (ii) If planning permission is granted it will set a president for planning permission to be granted through existing hammer head turnings in cul de sac locations in Longridge.

If planning permission is granted Council would like the planning authority to consider placing conditions on the application to ensure access is maintained for the existing residents in the area during the works.”

**Council agreed that no further response was required**

**Verbal Minute0281Station Building Insurance**

**It be noted**theamounts payable for insurance.

**Verbal Minute0282VE Day Account**

No update available. Council **agreed** that monies received would be all we were entitled to and this matter now be closed.

**Verbal Minute 0283 Opening of Shops from 15th June 2020**

Discussion took place regarding this item. It was **agreed** that any breaches of the guidance issued by the government would be for RVBC Environmental Health Department and LCC Trading Standards.

**Verbal Minute 0284Covid-19 Re-Opening of the Public Toilets from 15th June 2020**

The disabled toilet has remained accessible with the radar key during the current pandemic. The toilets had been cleaned during this period by a member of the public Andrew Wallbank. Council acknowledged the work that Andrew had carried out but felt that the contractor who cleans the toilets usually should be instructed to re-commence cleaning with immediate effect.

With regards to the opening of the men’s & ladies toilets, Town Clerk updated Council of recent developments in the vicinity of the public toilets of which Longridge Police have been made aware of. Town Clerk had spoken with Longridge Police shortly just before this meeting took place, and Longridge Police requested that the toilets remain closed in the interim.

Council **noted** the comments from Longridge Police and **agreed t**hat the toilets remain closed for the time being.

**Verbal Minute 0285 Covid-19 Re-opening of Station Buildings**

Discussion took place. It was **agreed** that the matter be passed to Estates Committee so that discussion could take place with the Heritage Centre to ascertain their plans.

Council **agreed** that the works in relation to the replacement of the roof should re-commence.

**Verbal Minute 0286 Grimsey Review of High Street**

Council **agreed** that the Service Centre Action Plan would cover this.

**Verbal Minute 0287 Service Centre Action Plan**

Due to the current pandemic, Council **agreed** that it was too soon to re-commence any works. However it was **agreed** that it would be an agenda item each month for consideration of the works re-commencing.

**Verbal Minute 0288 Longridge Pump Track**

It was **discussed and agreed** that more information was required before the matter could be considered any further. A preliminary plan and costings would be requested.

**Verbal Minute 0289 Help Longridge Update**

The report be **noted**. Council requested further updates should just provide monthly figures.

**Verbal Minute 0290 Budget 2020-2021**

The report be **noted**.

**Verbal Minute 0291 Finance**

**To following payments were authorised:**

**a. Resolve to pay** Initial Technologies Ltd - £42.04

**b. Resolve to pay** TV Shaw - £300

**c. Resolve to pay** Rural Services Partnership - £156.00

**d. Resolve to pay** Cancer Help – Preston Ltd - £450

**Retrospective paymentsauthorised:**

a. Zurich Muncipal - £1,346.94

b. Fulwood Insurance Services - £1198.86

**Direct debits authorised:**

a. Electric Bill (01.04 – 30.04) - £55.80

b. Electric Bill (01.05 – 20.05) - £38.25

c. Salary - £1135.43 (May)

d. Nest- £52.55

d. hygiene bins (Station Building) - £61.34

**Verbal Minute 0292Next Meeting**

The next meeting of Council is Wednesday 8th July 2020.